



CLEANER

The Job

The Affordable Housing Societies – one of BC’s largest not-for-profit affordable housing providers has an immediate opening for a permanent full time **Cleaner** at our newest development in central Coquitlam. At Affordable Housing Societies, we’re all about “Making People’s Lives Better” --- for our tenants, for their families, and for our employees. Join an exceptional group of diverse, caring, dedicated and passionate people who are inspired to make a difference in people’s lives by delivering an experience that is authentic, personalized, and memorable for more than 10,000 people across the Lower Mainland. AHS is a close-knit team of professionals that provide the very best quality service to our tenants and communities we support.

Reporting to the Property Manager *(with a dotted line to the local Resident Manager,)* the Cleaner serves a key role in furthering the organization’s goals and objectives and ensuring the Mission to “*provide quality, affordable rental homes so that families and individuals can thrive.*” The Cleaner will provide a well-maintained, clean, and safe environment for residents, visitors and staff members. The Cleaner is responsible for housekeeping, cleaning, disinfecting and general upkeep for care and good condition of the common areas of the building and surrounding site.

About You:

As the Cleaner, you are a positive professional. You genuinely enjoy providing exceptional customer service. You are highly organized, efficient, and genuinely enjoy cleaning. You love seeing people satisfied with the beautiful condition of our building. You espouse the values of integrity, kindness, and compassion, and take seriously the social responsibility of effectively managing the housing of individuals of various backgrounds including many who are highly vulnerable. You understand and are empathetic to the many reasons individuals find themselves in precarious housing situations including trauma, addictions, mental health challenges and the confidentiality that goes along with it.

Key Duties & Responsibilities Include:

- Responsible for cleaning and care of amenities room, hallways, stairwells, elevators, laundry rooms, foyer/entrance, garbage room, and exterior daily inspections
- Promptly respond to tenant requests
- Inform Resident Manager of accidents or other issues incurred during shift
- Other related duties as assigned

Knowledge, Skills, Abilities and Attributes:

- Some knowledge of the Residential Tenancy Act
- Good organizational and planning skills
- Detail oriented
- Strong work ethic and ability to work with minimal supervision
- Good time management skills
- Excellent knowledge of cleaning and disinfecting agents/supplies
- Good written and oral communication, interpersonal and positive relationship-building skills
- Some computer skills including MS Office and online applications



Education, Experience, and Qualifications:

- Minimum one year of cleaning/housekeeping experience
- Secondary school diploma or equivalent

Mandatory Job Requirements:

- Valid driver's license (Class 5) and reliable vehicle
- Successfully pass a Criminal Records Search

We believe in making people's lives better for our tenants, their families, and our employees. If you would like to grow your career with Affordable Housing Societies, we offer excellent opportunities for growth and the chance to work with great team-mates. This position comes with an opportunity for employee housing, competitive salary/vacation, and a total compensation package inclusive of employer-paid health/dental/wellness benefits, employer-paid GRSP contributions, excellent work-life balance, plus perks such as staff education and professional development.

If this sounds like you then please email your **Resume with Cover Letter** to jobs@affordablehousingsocieties.ca explaining why you are the right fit for our organization **quoting competition number 23-22-CLEANER in the subject line**. The position is currently vacant and needs to be filled immediately. Applicants will be reviewed as submitted. This posting will remain open until filled.

While we appreciate all applicants, only those selected for an interview will be contacted.